

PEER TEAM REPORT ON INSTITUTIONAL ACCREDITATION OF

Place : Pin: - State:

Section I: GENERAL	Information
1. Name & Address of the Institution:	Acharya Atre Vikas Pratishthan Purandar's Sharadchandhrajaji Pawar College, Jejuri, Maharashtra
2. Year of Establishment:	1991
3. Current Academic Activities at the Institution (Numbers):	Two
• Departments/ Centres:	Seven
• Programmes/ Courses offered:	U G—2, B A and B.Com(Self Financing) Certificate Course--1
• Permanent Faculty Members:	13
• Permanent Support Staff:	8
• Students:	595
4. Three major features in the institutional Context (As perceived by the Peer Team):	- Affiliated to SPPU, Pune *College functioning guided by values and principles of Acharya Atre Vikas Prathishthan, Purandar *Located in rural area and catering to higher educational needs of rural students, especially girls.
5. Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	28-29, September, 2018
6. Composition of the Peer Team which undertook the on- site visit:	
Chairman:	Prof. Indra Vardhan Trivedi
Member Co-ordinator :	Prof. G. Ram Reddy
Member :	Dr. N. Francis Xavier
NAAC Co-ordinator:	Dr. M. S. Shyamasundar, Deputy Adviser, NAAC

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HET under each criteria)

Criterion I – Curricular Aspects**(Key Indicator and Qualitative Metrics (Q/M) in Criterion I)**

1.1	Curricular Planning and Implementation :
1.1.1 Q/M	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	Academic Flexibility:
1.3	Curriculum Enrichment:
1.3.1 Q/M	Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	Feedback System:

Qualitative analysis of Criterion I (300 to 500 words)

The Institution is an affiliated college of the SPPU, following the curriculum and academic calendar as approved by it.

The 13 permanent and 4 temporary teachers along with 8 permanent Non-teaching staff strengthen the functioning of the college.

Effective implementation of the curriculum is ensured through preparation of a lesson plan, monitored from time to time by the authorities. The college conducts regular tutorials to ensure proper understanding by all the students. The learning outcomes are evaluated through periodic tests.

In addition to the prescribed curriculum, the college has introduced 1 certificate course in the assessment period.

With a view to achieving the overall development, including personality development of students, the college regularly organizes special lectures, study tours/ visits, student's seminars interactive sessions, debates, quiz etc. in addition to the regular teaching.

Through some activities/ programmes, the college encourages the students to exhibit their creative talents. The college organizes and encourages students to participate, academically and culturally, in all the institutional/ inter-institutional /university/ inter- university / state/ national level competitions and they have won prizes. The students' Grievance Redressal Cell is functional.

Feedback from the students, obtained by the IQAC helps the college evaluate the curriculum and the teaching –learning process and initiate remedial measures. However, the mechanism for structured online feedback from students, teachers, employers, alumni and parents needs to be introduced.

Criterion 2 – Teaching-Learning and Evaluation (Key Indicator and Qualitative Metrics (QIM) in Criterion II)	
2.1	<i>Student Enrolment and Profile:</i>
2.2	<i>Catering to Student Diversity:</i>
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	<i>Teaching-Learning Process:</i>
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
2.4	<i>Teacher Profile and Quality:</i>
2.5	<i>Evaluation Process and Reforms:</i>
2.5.1 QIM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE
2.6	<i>Student Performance and Learning Outcomes:</i>
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	<i>Student Satisfaction Survey:</i>

<i>Qualitative analysis of Criterion II (300 to 500 words)</i>
The admission schedule is communicated in advance on the notice board and also through advertisement. Prospectus containing information details is made available along with the application form. The admission is made based on merit and following the guidelines of the affiliating University. The reservation rules are followed. The students and their parents are provided with the relevant information regarding the internal evaluation system at the time of pre-admission counselling. The Institution uses conventional methods of marks obtained in qualifying examination, class tests etc. to identify slow learners as against advanced learners. Several pedagogies are adopted with focus on the learners. The students are encouraged to participate in seminars, preparation of presentations and assignments. Students are constantly motivated to be active in participatory learning processes and are given projects. Students are also mentored to undertake surveys and integrate real life situations with theory. Continuous Internal Evaluations (CIE) is as per the stipulations of SPPU; that is, 20 percent marks are earmarked for CIE. The internal assessment is continuous and assessed assignments are made available to students to promote transparency. A grievances redressal mechanism to deal with exam related grievances is in place.

Four Associate Professors and three Assistant Professors possess doctoral qualifications. Five faculty members are recognized guides for doctoral studies. Few permanent members of the faculty contribute to the Boards of Studies for preparation of syllabi at SBPPU.

**Criterion 3 – Research, Innovations and Extension
(Key Indicator and Qualitative Metrics (QM) in Criterion III)**

3.1	<i>Resource Mobilization for Research</i>
3.2	<i>Innovation Ecosystem</i>
3.2.1 QM	Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge
3.3	<i>Research Publications and Awards</i>
3.4	<i>Extension Activities</i>
3.4.1 QM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	<i>Collaborations:</i>

Qualitative analysis of Criterion III (300 to 500 words)

The Institution has been trying to create a favourable research culture with approximately Rupees 11.55,000 lakhs having been obtained from SPPU for minor research projects of which eight have been completed and three are on-going.

Good number of papers have been published in UGC website journals along with other national and international journals with ISSN. Few chapters in books have also been published by the faculty. Teaching faculty have received best teacher award from local agencies.

Extension activities in the college are undertaken under the aegis of the NSS which focusses their attention and that of the students on the need for community development and of the need to be sensitive to the needs of the local area. The extension activities are mainly done through the NSS planation and social awareness programmes and surveys. By promoting the college-neighbourhood network, students are motivated to develop positive attitude. The college has adopted a nearby village namely Pisarve and with efforts of it the village has become 'Nirmal Village'. They are working with PAANI foundation to raise ground water table in nearby villages

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Criterion 4 – Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics (QIM) in Criterion IV)	
4.1	Physical Facilities:
4.1.1 QIM	The institution has adequate facilities for teaching - learning viz., classrooms, laboratories, computing equipment, etc
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities
4.2	Library as a Learning Resource:
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment
4.3	IT Infrastructure:
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure:
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion IV (300 to 500 words)
The institution is located over 7.10 acres of land with a built-up area of approx.10,369.38 sqft. There are 13 class rooms, one seminar hall One computer lab with 20 systems having internet facility is established. Three classrooms are equipped with LCD projector. One auditorium with a capacity of 100 members is available with a provision for LCD facility. The campus provides Wi-Fi facilities. The library is automated and provides reading room facility to 25 students at a time. In addition to physical books, the college also subscribes to e-books. An approximate expenditure of Rupees 3,76,262 Lacs has been incurred for purchase of books and journals in the last five years. The library has INFLIBNET facility and one computer terminal is available to students for OPAC, search and two system are provided for downloading of e-resources. The library is frequented by teachers and students on a regular basis. Printing service and reprographic facility is available. A qualified physical education teacher and playground for 7 outdoor games, a well-equipped gymnasium with a facility for few indoor games is in place. Participation of students in National, state and inter-university level with a satisfactory rate of success is observable. At inter-zonal and inter-collegiate level few have secured gold, silver and bronze medals in events like power lifting, ball badminton, cross country etc.

Criterion 5 - Student Support and Progression (Key Indicator and Qualitative Metrics (QIM) in Criterion V)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities:
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement:
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Qualitative analysis of Criterion V (300 to 500 words)	
An evolving environment of student support system is in place. Students are collected prescribed fees and poor and needy students are given concessions in the fees. An enabling environment of availing the government sanctioned scholarships to the students is provided. Students with slow learning are identified and a remedial teaching and other supportive measures like counselling is given and a transformation in the students' capacity is observable through the successful rate of completion of the courses with good percentage of marks. Efforts at departmental level, especially the Political Science Department to prepare the students for competitive exams have made a modest beginning. In addition a counselling center run by the Department of Psychology takes care of the emotional, social, familial and other problems of adjustment through continuous counselling to the students. Innovative and practice oriented teaching methods adopted by English department are appreciable, particularly through the medium of the movies linguistic skills are being developed. AVISHKAR, a literary club to nurture the innovative ideas of the students on various socio-cultural and literary issues has been formed and functioning actively. Even though the association of Alumni with the college is recently registered organization, still the alumni has engaged themselves with the activities of the institution, mainly in terms of helping students in their areas of expertise and advising the management on the improvisation of college academically. Students are encouraged to participate in the decision making process by way of providing representation to them in few bodies of the institution that take administrative decisions.	

Criterion 6 – Governance, Leadership and Management (Key Indicator and Qualitative Metrics (QIM) in Criterion VI)	
6.1	Institutional Vision and Leadership:
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution
6.1.2 QIM	The institution practices decentralization and participative management

6.2	Strategy Development and Deployment:
6.2.1 Q_iM	Perspective/Strategic plan and deployment documents are available in the institution
6.2.2 Q_iM	Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 Q_iM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies:
6.3.1 Q_iM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 Q_iM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization:
6.4.1 Q_iM	Institution conducts internal and external financial audits regularly
6.4.3 Q_iM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System:
6.5.1 Q_iM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 Q_iM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 Q_iM	Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

Qualitative analysis of Criterion VI (300 to 500 words)

The organogram of the administration of the college presents a respectable decentralised and a modest participative management structures through an hierarchy starting with the parent trust and moving to the students down the ladder and in between consists of an apex body called College Development Committee with the members from the management, staff, and administration. Different committees dealing with different areas of administration are in place with stated accountability and observable responsiveness and the principal leads them effectively

The beginning of the usage of ICT in the form of a software namely VRIDDHI is adopted to provide for e-governance in administration, student admission, examinations and in the Library. A latest version of Tally is in use in the Finance and Accounts section.

Both the teaching and non-teaching staff are provided for the different welfare entitlements which are due to them from the governmental agencies. In addition they are provided with loan facilities from the credit society run by the parent trust.

A special mention can be made of the way the office administration is run by providing services to the students and the staff with almost zero complaints and regularly complying with both internal and external audit requirements and facilitation the usage of allotted funds by different departments and facilities of the college.

IQAC fulfilling the requirement of the NAAC is established and has made a beginning and slowly evolving in its functioning.

Criterion 7 – Institutional Values and Best Practices
(Key Indicator and Qualitative Metrics (QIM) in Criterion VII)

7.1	<i>Institutional Values and Social Responsibilities:</i>
	<i>Gender Equity</i>
7.1.2 QIM	Institution shows gender sensitivity in providing facilities such as: a) Safety and Security b) Counselling c) Common Room
	<i>Environmental Consciousness and Sustainability</i>
7.1.5 QIM	Waste Management steps including: • Solid waste management • Liquid waste management • E-waste management
7.1.6 QIM	Rain water harvesting structures and utilization in the campus
7.1.7 QIM	Green Practices • Students, staff using a) Bicycles b) Public Transport c) Pedestrian Friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants.
	<i>Differently abled (Divyangjan) friendliness</i>
	<i>Inclusion and Situatedness</i>
	<i>Human Values and Professional Ethics</i>
7.1.18 QIM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.
7.1.19 QIM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	<i>Best Practices:</i>
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC format)
7.3	<i>Institutional Distinctiveness:</i>
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Qualitative analysis of Criterion VII (300 to 500 words)

The college is alive to and conscious of its rural setting and accordingly evolving its social responsibilities in terms of sensitizing the staff and the students to attend to the needs of its immediate environment.

The college has started rainwater harvesting by providing a channel through its campus that facilitates the flow of water from neighbouring areas to the small lake which is adjacent to the college grounds and recharging of ground water is facilitated.

The college is alive to the increasing strength of the girl students and keeps in view the safety and security of them and accordingly a functional anti-ragging and anti-sexual harassment cell are established. It is to be noted here that so far no single complaint is received by either of the

cells which shows a healthy gender relationship in the campus.

The campus is rich with old tamarind trees dating back to the times of local rulers and the college is taking adequate measures to preserve them and also planting new tamarind saplings every year.

A book-bank facility especially to cater to the needs of the advanced learners is in place which is helping the students to sustain their level of competence.

The college is situated at the foothills of the famous Khandoba temple which is visited by lakhs of devotees every year and the students and management are involved in assisting the pilgrims and also in preserving the greenery in the hills around the temple. The students are also involved in assisting the pilgrims who walk to participate in the annual pilgrimage to Pandarpur as the road passes through Jejuri.

Section III: OVERALL ANALYSIS based on Institutional Strengths, Weaknesses, Opportunities & Challenges (SWOC) (300 to 500 words)

Strengths:

The institution has necessary land for future expansion to facilitate more educational opportunities to the rural girls in higher education in new other streams of knowledge.

The management is supportive and encouraging to the academic improvement of the college and the sanctioned posts in both teaching and non-teaching departments are filled with regular appointments.

Weaknesses:

Inaccessibility to funding by governmental agencies so far for not having UGC recognition. The college offers only traditional courses.

Opportunities:

In view of the recent 2(F) 12(B) recognition availing of UGC and other governmental grants. The college can build on its efforts to promote paperless office. Introduction of skill-based courses especially in the Commerce stream can be initiated in addition to starting courses in Science stream.

Challenges:

The college can sensitise the parents on the need to allow the girl students to complete the graduation course and thus reduce the dropout rate of girl students. Moulding the students with rural background, especially girls to secure livelihoods in a globalizing economy.

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language)

(It is not necessary to indicate all the ten bullets)

- *Qualified faculty should be appointed*
- Hostel facility for girls may be provided
- Improvising the communication skills
- Expansion of ICT usage in pedagogy, Commerce and language can be establishment.
- Innovative practices in internal evaluation of the students
- Promoting and Incentivising research among the staff.
- Better pay-packages to attract and retain staff in self-finance courses.
- Inviting resource persons with national and international recognition.
- Enriching the library sources – physical, human and the literary (hard and soft versions)
 - Common room for girl students.

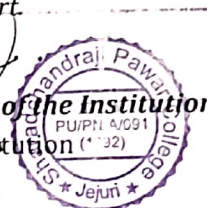
I have gone through the observations of the Peer Team as mentioned in this report.

PRINCIPAL

Signature of the Head of the Institution

Seal of the Institution

Signatures of the Peer Team Members
 Sharadchandraji Pawar College, Jejuri
 Tal. Purandar, Dist. Pune.



Sl. No	Name		Signature with date
1	Prof. Indra Vardhan Trivedi	Chairperson	<i>[Signature]</i> 29/09/18
2	Prof. G. Ram Reddy	Member Co-ordinator	<i>[Signature]</i>
3	Dr. N. Francis Xavier	Member	<i>[Signature]</i> 29/09/18
	Dr. M. S. Shyamasundar	NAAC Co-ordinator	

Place: Jejuri

Date: 29-09-2018